

Risk Management Programme 2017/2018 Registration Form and Tax Invoice

The Programme is delivered by the Law Society for Law Mutual (WA).



REGISTRATION DETAILS ABN 41 434 516 549

FAX:	(08) 9324 8699	ENQUIRIES:	(08) 9324 8600
MAIL:	The Law Society of Western Australia PO Box Z5345, Perth WA 6831 (DX 173 PERTH)	IN PERSON:	The Law Society of Western Australia Level 4, 160 St Georges Terrace Perth WA 6000
EMAIL:	cpd@lawsocietywa.asn.au	ONLINE:	lawsocietywa.asn.au/cpd

PERSONAL DETAILS

Title: Mr Mrs Ms Miss Other (please specify) _____

Roll Number: _____ Law Society Member Number: _____

First Name: _____ Family Name: _____

Postal Address: _____

Suburb: _____ State: _____ Postcode: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

SEMINARS (CHOOSE ONLY ONE SESSION PER SEMINAR)

Seminar	Date	Law Mutual Insureds	Law Society Member	Non-member	CPD Active
New Practitioner Risk 101 For newly admitted practitioners (less than 12 months)	Tuesday, 26 September 2017, 4.00pm – 5.00pm		SEMINAR PASSED		
You're not my client; are you?	Thursday, 4 May 2017, 9.00am – 10.00am		SEMINAR PASSED		
	Tuesday, 11 July 2017, 11.00am – 12.00pm		SEMINAR PASSED		
	Thursday, 19 October 2017, 4.00pm – 5.00pm		SEMINAR PASSED		
	Wednesday, 21 February 2018, 9.00am – 10.00am	\$0	\$125	\$185	\$0
Client Engagement Agreements – Planning for Success	Tuesday, 9 May 2017, 10.00am – 12.00pm		SEMINAR PASSED		
	Tuesday, 22 August 2017, 3.00pm – 5.00pm		SEMINAR PASSED		
	Thursday, 23 November 2017, 9.00am – 11.00am		FULLY BOOKED		
	Friday, 2 February 2018, 2.00pm – 4.00pm	\$98	\$180	\$250	\$0
How to Stay Conflict Free for Small Practices For sole practitioners and small practices (up to nine practitioners)	Tuesday, 30 May 2017, 2.00pm – 3.00pm		SEMINAR PASSED		
	Thursday, 20 July 2017, 2.30pm – 3.30pm		SEMINAR PASSED		
	Monday, 9 October 2017, 9.00am – 10.00am		SEMINAR PASSED		
	Tuesday, 30 January 2018, 2.00pm – 3.00pm	\$0	\$125	\$185	\$0
Introduction to Practice Management and Matter Management Guidelines	Monday, 12 June 2017, 3.00pm – 5.00pm		FULLY BOOKED		
	Thursday, 10 August 2017, 10.00am – 12.00pm		FULLY BOOKED		
	Wednesday, 25 October 2017, 3.00pm – 5.00pm		FULLY BOOKED		
	Tuesday, 6 February 2018, 3.00pm – 5.00pm		FULLY BOOKED		
	Friday, 15 September 2017, 10.00am – 12.00pm Hotel Lord Forrest, Bunbury		SEMINAR PASSED		
Professional Liability Risks and Controls in Practice – are you accepting high risk clients and matters?	Thursday, 20 July 2017, 4.00pm – 5.00pm		SEMINAR PASSED		
	Thursday, 8 February 2018, 10.00am – 11.00am	\$49	\$125	\$185	\$0
Difficult clients and complaints handling: A practical guide to positive client relationships	Monday, 2 October 2017, 9.00am – 11.00am		SEMINAR PASSED		
	Monday, 2 October 2017, 3.00pm – 5.00pm		SEMINAR PASSED		
	Tuesday, 3 October 2017, 9.00am – 11.00am		SEMINAR PASSED		
	Tuesday, 3 October 2017, 3.00pm – 5.00pm		SEMINAR PASSED		
	Wednesday, 4 October 2017, 9.00am – 11.00am		SEMINAR PASSED		
	Wednesday, 4 October 2017, 3.00pm – 5.00pm		SEMINAR PASSED		

Law Mutual (WA) Insured practitioners are entitled to attend two hours only of Law Mutual (WA) subsidised training. After two hours of subsidised training; please complete a separate application and pay Law Society or non-member rates for any additional training. Confirmation of registration will be sent upon receipt of payment.

PAYMENT DETAILS (Please note – payment must be received prior to the event)

Visa
 Mastercard
 AMEX
 Cheque (Payable to 'The Law Society of Western Australia')

Card Number: _____ Expiry Date: _____ CVV Number: _____

Cardholder's Name: _____

Cardholder's Signature: _____ Date: _____

I have read and agree to the Terms and Conditions below

Name: _____ Date: _____

Total Amount Payable: \$ _____

LAW SOCIETY OF WA (INC) COLLECTION NOTICE: The Law Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988*, the Australian Privacy Principles/APP. The information is collected by the Law Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Law Society's website (lawsocietywa.asn.au). If the information collected in this form is not provided, the Law Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Law Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Law Society's website or may contact the Law Society's Privacy Officer. **TERMS AND CONDITIONS:** The Law Society of Western Australia (the Law Society) reserves the right to alter this programme or presenter(s) without further notice, however the programme is intended to run as advertised. The Law Society reserves the right to cancel this activity due to insufficient numbers – registrants will be notified if this occurs and credit (seminar value) will be carried forward to a seminar of the participants choice. Cancellations will incur a \$50 fee. Cancellations or transfers must be advised at least 7 days prior to the event. Refunds will not be granted if a registrant fails to attend an event or cancels within 7 days of the activity. **USE OF PHOTOGRAPHY:** The Law Society reserves the right to use photography and filming from its events for future promotional use. Please advise a Law Society staff member at each event if you wish to opt out.