

MARCH 2018

RISK MANAGEMENT PROGRAMME



The Risk Management Programme is hosted by the Law Society of Western Australia on behalf of Law Mutual (WA).

Introduction to Risk Management

Thursday 15 March 2018
4.00pm to 5.00pm

Including drinks and light snacks afterwards with representatives from the Society's Young Lawyers Committee


Law Society of Western Australia
Level 5, 160 St Georges Terrace,
Perth WA 6000

Cameron Hay
MYR Consulting

Vicki Coles
Manager Risk Law Mutual (WA)

Essential for practitioners who have been admitted for less than 12 months, are new to private practice after a period working in-house, or are returning to practice after an extended career break. Faced with a number of other adjustments at the beginning of their legal career or after an extended absence, new and returning practitioners rarely take the time to think about risk management. Effective risk management is a critical practice management skill that requires training and development. Ensuring that risk management strategies are in place and complied with can reduce the occurrence of professional liability claims. To equip practitioners with vital risk management skills, Law Mutual (WA) has developed a targeted seminar providing an overview of the professional liability claims history.

Designed specifically for newly admitted practitioners (less than 12 months), practitioners new to private practice and those returning from a career break.

 1 point, Competency 1, Practice Management

For more details visit lawsocietywa.asn.au/cpd

Introduction to Practice and Matter Management Guidelines

Monday 26 March 2018
10.00am to 12.00pm

Law Society of Western Australia
Level 5, 160 St Georges Terrace,
Perth WA 6000

Cameron Hay
MYR Consulting


Vicki Coles
Manager Risk Law Mutual (WA)

Law mutual (WA) has developed guidelines setting out the requirements for management of practices and matters with an emphasis on mitigating professional liability risks.

Whether you are a sole practice or large law firm, this seminar focuses on the general characteristics and requirements for organising the practice, conducting critical activities and managing individual matters to effectively deliver legal services and avoid potential liability claims.

The seminar will not address all requirements in detail, but will take participants through examples to assist with implementation.

Variations of the guidelines have been developed to address the specific needs of the sole practitioners and small legal practices. This seminar is relevant to all principals but should also be of interest to all practitioners.

 2 points, Competency 1, Practice Management

For more details visit lawsocietywa.asn.au/cpd

Registration Form and Tax Invoice

ABN 41 434 516 549



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Level 5, 160 St Georges Terrace, Perth WA 6000

REGISTRATION DETAILS

FAX: (08) 9324 8699 **ENQUIRIES:** (08) 9324 8600
MAIL: The Law Society of Western Australia
PO Box Z5345, Perth WA 6831
(DX 173 PERTH) **IN PERSON:** The Law Society of Western Australia,
Level 4, 160 St Georges Terrace
Perth WA 6000
EMAIL: cpd@lawsocietywa.asn.au **ONLINE:** lawsocietywa.asn.au/cpd

PERSONAL DETAILS

Title: Mr Mrs Ms Miss Mx N/A Other (please specify)
Roll Number: Law Society Member Number:
Given Name: Family Name:
Postal Address:
Suburb: State: Postcode:
Phone Number: Mobile Number:
Email Address:

SEMINARS (PLEASE CHOOSE EITHER MORNING OR AFTERNOON SESSIONS)

Event	Date	Law Mutual (WA) Insureds*	Law Society Member	Non-member	CPD Active
Thursday, 15 March 2018	• Introduction to Risk Management 4.00pm – 5.00pm	\$0	\$125	\$185	\$0
Monday, 26 March 2018	• Introduction to Practice and Matter Management Guidelines 10.00am – 12.00pm	\$0	\$125	\$185	\$0

* Law Mutual (WA) Insured practitioners are entitled to attend two (2) hours only of Law Mutual (WA) subsidised training. Once insured practitioners have attended two (2) hours of Law Mutual (WA) training; they must pay Law Society rates for any additional training they undertake.

PAYMENT DETAILS (Please note – payment must be received prior to the event)

Visa Mastercard AMEX Cheque (Payable to 'The Law Society of Western Australia')
Card Number: Expiry Date:
Cardholder's Name: CVW:
Cardholder's Signature: Date:
I have read and agree to the Terms and Conditions below
Name: Date:
Total Amount Payable: \$

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