

Application for Incorporated Legal Practice Membership

HOW TO APPLY

FAX: (08) 9324 8699

MAIL: The Law Society of Western Australia
PO Box Z5345, Perth WA 6831
(DX 173 PERTH)

EMAIL: pss@lawsocietywa.asn.au

ENQUIRIES: (08) 9324 8624

IN PERSON: The Law Society of Western Australia,
Level 4, 160 St Georges Terrace
Perth WA 6000

Persons entitled to become members of the Law Society of Western Australia become members on application to the Council and on payment of all subscriptions then due and payable.

LAW PRACTICE DETAILS

Entity Name (Registered Company Name):

Please list all Legal Practitioner Directors of the ILP who usually carry on practice in Western Australia:

ACN:

ABN:

Business/ Trading Name(s): (Provide all business names under which the entity intends to engage in legal practice)

BUSINESS ADDRESS

Building/Level:

Street:

Suburb/Town:

State:

Postcode:

OTHER ADDRESS

PO Box:

State:

Suburb/Town:

DX No:

Postcode:

Preferred mailing address: Business DX PO Box

CONTACT DETAILS

Phone:

Fax:

Email address:

Web address:

DETAILS OF PERSON COMPLETING FORM

In order for the Law Society to correctly address the confirmation of membership we need to know who completed the form.

Full name:

Position Held:

Date:

INCORPORATED LEGAL PRACTICE MEMBERSHIP CATEGORY (1 July 2020 - 30 June 2021)

Membership Category	Fees (Inc GST)
Incorporated Legal Practice	\$200

DISCLOSURE OF MEMBERSHIP

Unless you notify the Law Society otherwise in writing it is assumed that the Law Society is authorised to disclose the fact of your membership to any reputable organisation which the Law Society might be associated with if that association results in a benefit to the Law Society.

PROFESSIONAL STANDARDS SCHEME

On 1 July 2019 the Law Society launched a Professional Standards Scheme (Scheme) for the benefit of its members. Further information about the Scheme may be found on the Law Society's website at lawsocietywa.asn.au.

Incorporated Legal Practice (ILP) members, Ordinary members and Life members of the Law Society who hold an Australian Practising Certificate are automatically members of the Scheme unless exempted by the Law Society from participation on application by the member.

To allow the Law Society to administer the Scheme appropriately, and to calculate the monetary ceiling (maximum amount of liability) which may apply in any given case, the Law Society requires each applicant for Ordinary membership who holds an Australian Practising Certificate, and each applicant for ILP membership, to complete a form headed "Professional Standards Scheme Participant Information".

Any application for Ordinary membership (by a person who holds an Australian Practising Certificate) or ILP membership must be accompanied by:

- a) a completed "Professional Standards Scheme Participant Information" form OR
- b) in the case of a person seeking exemption, subject to s30(4) of the Professional Standards Act 1997, an Application for Exemption from participation in the Scheme.

Are you completing an application for Ordinary or ILP membership of the Law Society?

↓ Yes

Do you wish to retain the benefits of participation in the Scheme?

→
No

Complete the attached Application for Exemption form and email it to pss@lawsocietywa.asn.au

↓ Yes

Complete the Professional Standards Scheme Participant Information form at the same time as you complete the application for Law Society Ordinary or ILP membership. Email both completed forms to pss@lawsocietywa.asn.au

The "Professional Standards Scheme Participant Information" form may be downloaded from the Law Society's website at lawsocietywa.asn.au/pss or obtained from the Scheme Coordinator at pss@lawsocietywa.asn.au or by calling (08) 9324 8652.

MEMBER AGREEMENT

I acknowledge and agree that:

- (a) the membership of the Incorporated Legal Practice (ILP) is subject to the Constitution of the Law Society (as amended from time to time);
- (b) as a requirement for ILP membership, the Constitution of the Law Society requires each Legal Practitioner Director of the ILP usually carrying on practice in Western Australia to be an Ordinary member of the Law Society
- (c) as a requirement for Ordinary membership, the Constitution requires an ordinary member to be an Australian Legal Practitioner;
- (d) by:
 - (i) s5(a) of the *Legal Profession Act 2008* (WA) (Act), an Australian legal practitioner means an Australian lawyer who holds a current local practising certificate or a current interstate practising certificate; and
 - (ii) s36(3) of the Act, a WA government lawyer engaged in government work (as those expressions are defined within s36) is taken to be an Australian legal practitioner;
- (e) As an Incorporated Legal Practice (ILP) seeking or renewing membership of the Law Society the Professional Standards Scheme applies or may apply to the ILP and in order to notify the Law Society of its participation the ILP is required to submit a Professional Standards Scheme Participation Information form.
- (f) As an Incorporated Legal Practice (ILP) seeking or renewing membership of the Law Society and exemption from participation in the Professional Standards Scheme the ILP is required to submit an application for exemption from the Scheme on behalf of the ILP and each Australian Legal Practitioner within the practice.

Signed: _____

Date: _____

Capacity: _____

PAYMENT DETAILS

A part-payment plan is available for eligible members to pay their membership fees in 12 instalments. ([Refer to the Information Sheet for eligibility criteria.](#))

If you have any queries regarding part-payment participation please contact Member Services on (08) 9324 8692 or email membership@lawsocietywa.asn.au.

Please be aware that supplying your personal payment details via email may not guarantee the security of your information. Alternatively, you can provide payment details over the phone by contacting the Law Society on (08) 9324 8692

I wish to pay the annual subscription of my category of membership for the total amount of \$ _____

via: _____

Visa

Mastercard

AMEX

Cheque *Payable to 'The Law Society of Western Australia'

Card Number: _____

Expiry Date: _____

Cardholder's Name: _____

CVV: _____

Cardholder's Signature: _____

Date: _____

LAW SOCIETY OF WA (INC) COLLECTION NOTICE: The Law Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988* and the Australian Privacy Principles. The information is collected by the Law Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Law Society's website (lawsocietywa.asn.au). If the information collected in this form is not provided, the Law Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Law Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Law Society's website or may contact the Law Society's Privacy Officer. **STANDARD DISCLAIMER:** The Professional Standards Scheme is administered by the Law Society of Western Australia. The Law Society is unable to provide any legal advice, and gives no warranties and makes no representations as to whether any claim brought against a Participating Member or Law Practice will be covered by the Scheme. Participating Members should rely on their own enquires and assessments, specifically as to the adequacy or otherwise of any insurance arrangements and as to the consistency or otherwise of such arrangements with either the Scheme or the Act, and seek their own independent legal advice.