

# Quality Practice Standard Accreditation Workshop

Prerequisite workshop to gain accreditation



Thursday, 24 June 2021 9.00am – 12.30pm  
Law Society of Western Australia, Level 5, 160 St Georges Terrace Perth

2 points, Competency 1, Practice Management 1 point, Competency 3, Ethics and Professional Responsibility



The Law Society of Western Australia's Quality Practice Standard (QPS) reflects excellence in legal practice management. It is a means by which firms and practices can enhance competitiveness, deepen client relationships, mitigate risk and ensure that accountability in service excellence is upheld.

This workshop is the first step in the pathway towards QPS accreditation and participation is compulsory for all legal practices pursuing this stamp of distinction.

## KEY REASONS TO ATTEND:

- Learn more about the QPS accreditation process and the value it will bring to your practice
- Discover how to interpret the Standard in a manner relevant to your firm
- Gain the tools to develop and capture procedures, systems and processes
- Assess your audit and accreditation readiness
- Understand important changes to the Standard that applied from 2020

## COST:

\$357 per person for the first two delegates  
\$252 per person for subsequent delegates

Would you prefer to do the training in-house? A group booking discount applies when we conduct the workshop on your premises for larger teams, at a time that suits you.

Contact QPS Coordinator Anna Dunstan for more information on (08) 9324 8624 or [qps@lawsocietywa.asn.au](mailto:qps@lawsocietywa.asn.au).

## REGISTRATION FORM OVERLEAF

Did you know that accredited QPS firms can also take advantage of reduced professional indemnity insurance premiums? A 7% discount applies for the first year and 5% discount for subsequent years.

## SPEAKER

**Peter Liron** - Principal Consultant, Pace Enterprises

Peter Liron has diplomas in Training and Assessment Systems, Quality Management for Business Excellence and Occupational Health and Safety. He is a RAB/QSA registered Quality and OSH Principal Auditor, a RAB/QSA registered Associate Food Safety Facilitator and a registered Worksafe Plan Assessor.

APPROVED QA PROVIDER

WITH THE

LEGAL PRACTICE BOARD  
OF WESTERN AUSTRALIA

# Quick and Easy Registration Form

ABN 41 434 516 549

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### HOW TO APPLY

**FAX:** (08) 9324 8699  
**MAIL:** The Law Society of Western Australia  
PO Box Z5345, Perth WA 6831  
(DX 173 PERTH)  
**EMAIL:** cpd@lawsocietywa.asn.au

**ENQUIRIES:** (08) 9324 8624  
**IN PERSON:** The Law Society of Western Australia  
Level 4, 160 St Georges Terrace  
Perth WA 6000  
**ONLINE:** lawsocietywa.asn.au/accreditation

### REGISTRATION DETAILS

#### PRIMARY REGISTRATION

Member No: \_\_\_\_\_ Member Non-Member

Title: Mr Mrs Ms Miss Mx N/A Other (please specify) \_\_\_\_\_

First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Organisation: \_\_\_\_\_ Position: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dietary Requirements: \_\_\_\_\_

#### ADDITIONAL REGISTRATIONS FROM THE SAME ORGANISATION

#### REGISTRATION 2

Member No: \_\_\_\_\_ Member Non-Member

Title: Mr Mrs Ms Miss Mx N/A Other (please specify) \_\_\_\_\_

First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dietary Requirements: \_\_\_\_\_

#### REGISTRATION 3

Member No: \_\_\_\_\_ Member Non-Member

Title: Mr Mrs Ms Miss Mx N/A Other (please specify) \_\_\_\_\_

First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dietary Requirements: \_\_\_\_\_

#### REGISTRATION OPTIONS AND FEES (All prices are GST inclusive)

Registration Type	First and second participants	Third and subsequent participants	Total Amount Payable
Price (per person)	\$357.00 x ____ registration/s	\$252.00 x ____ registration/s	\$

#### WHAT HAPPENS NEXT?

Submit this completed application form via any of the nominated methods indicated in the 'How to Apply' section above

Please indicate below how you would like to finalise your payment:

Please send me a tax invoice with payment instructions

Please send a tax invoice to my firm with payment instructions as indicated in my 'Organisation' details above

Please contact me via phone and I will provide my payment details

I have presented my application in person and arranged payment at the Law Society's office

**PRIVACY STATEMENT:** The Society collects the personal information contained in this form pursuant to the provisions of the *Privacy Act, 1988*, the Australian Privacy Principles/APP. The information is collected by the Society to enable it to deal with the matters the subject of this form and to provide its services and benefits (and the benefits and services of the Law Council of Australia) to its members and the public. Those services and benefits are set out on the Society's website (lawsocietywa.asn.au). If the information collected in this form is not provided, the Society may not be able to provide its services as effectively. Individuals who wish to access information held about them, who wish to make any complaints or who wish to obtain details about information which is disclosed by the Society to overseas recipients may do so by accessing the Privacy Collection Notice located on the Society's website or may contact the Society's Privacy Officer. **TERMS AND CONDITIONS:** The Law Society of Western Australia (LSWA) reserves the right to alter this programme or presenter(s) without further notice, however the programme is intended to run as advertised. LSWA reserves the right to cancel this activity due to insufficient numbers – registrants will be notified if this occurs and credit (seminar value) will be carried forward to a seminar of the participants choice. Cancellations will incur a \$50 fee. Cancellations or transfers must be advised at least 10 days prior to the event. Refunds will not be granted if a registrant fails to attend an event or cancels within 10 days of the activity. **USE OF PHOTOGRAPHY:** The Society reserves the right to use photography and filming from its events for future promotional use. Please advise a Society staff member at each event if you wish to opt out.